



St Mary's Church of England (Aided) Primary School

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Headteacher **Mrs Amanda McGarrigle** MEd, BA(Ed)hons, NPQEL, NPQH

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Dear Parents/Carers

Early Collection

We have recently noticed an increase in children being collected before the end of the school day. Therefore, we want to gently remind everyone of the importance of children attending for the full school day whenever possible.

At St Mary's, our school day runs as follows:

Key Stage 1: 08:45 – 15:15

Key Stage 2: 08:45 – 15:20

Every part of the school day is carefully planned, and even missing a short amount of time can mean children miss valuable learning, as well as important social time with their friends.

We completely understand that unavoidable circumstances, such as medical appointments or family emergencies, occasionally arise. While we kindly ask that appointments are arranged outside of school hours whenever possible, we appreciate that this is not always feasible. On these occasions, please inform the school office in advance so that we can support you and ensure your child is collected safely from class, with minimal disruption, at the appropriate time.

Where early collection becomes more frequent, we may get in touch to understand how we can support regular full-day attendance. In some cases, this may involve working with the Education Welfare Officer.

We also thank the many parents and carers who consistently support their child's full-day attendance; your support makes a real difference to their learning and progress.

If you have any questions or would like to discuss this further, please don't hesitate to contact us.

Thank you for your continued support.

Yours sincerely

Amanda McGarrigle
Headteacher